



Student Representation and Election Policy

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1. Purpose

This Policy establishes the framework through which students participate in the governance, academic quality assurance, continuous improvement and student experience activities of OneGlobe Institute of Higher Education (OneGlobe).

The Policy supports student engagement in institutional decision-making and ensures that student perspectives are considered in the development, delivery, monitoring and review of OneGlobe's higher education operations.

This Policy supports compliance with the Higher Education Standards Framework (Threshold Standards) 2021, particularly standards relating to student participation, student engagement, academic quality assurance, institutional governance and continuous improvement.

2. Scope

This Policy applies to:

- all students enrolled at OneGlobe;
- all Institute staff;
- members of the Board of Directors;
- members of the Academic Board; and
- members of governance and academic committees.

3. Policy Statement

OneGlobe recognises students as key stakeholders in the higher education environment and values student participation in institutional governance, academic quality assurance and continuous improvement.

OneGlobe is committed to:

- providing meaningful opportunities for students to participate in governance and decision-making processes;

- ensuring student perspectives are considered in academic and operational matters affecting students;
- supporting student engagement in learning and teaching, student support and student experience initiatives;
- promoting an inclusive, respectful and representative student voice;
- maintaining transparent and fair election processes for student representatives; and
- using student feedback to inform quality assurance, institutional planning and continuous improvement activities.

4. Principles

Student representation at OneGlobe is guided by the following principles:

4.1 Student Voice

Students have the right to express views and provide feedback regarding their educational experience and matters affecting student wellbeing and success.

4.2 Participation

Students will be provided with opportunities to participate in governance, academic quality assurance and student engagement activities.

4.3 Representation

Student representatives will be elected through fair, transparent and inclusive processes.

4.4 Continuous Improvement

Student feedback and recommendations will contribute to institutional monitoring, review and continuous improvement processes.

4.5 Respect and Professional Conduct

Student representatives are expected to participate constructively, respectfully and in accordance with OneGlobe's Code of Conduct and governance requirements.

5. Student Representation in Governance

OneGlobe provides opportunities for students to participate in academic governance and institutional decision-making through:

- representation on the Academic Board;
- participation in student consultation activities;
- student surveys and feedback mechanisms;
- consultation through the Teaching and Learning Committee; and
- other governance and quality assurance processes approved by the Institute.

5.1 Academic Board Student Representative

The Academic Board includes one elected student representative.

The student representative:

- must be a currently enrolled student in good standing;
- is elected by the student body;
- serves a one-year term and may seek re-election;
- has the same voting rights as other Academic Board members except where conflicts of interest or confidential matters arise; and
- is expected to represent the interests and perspectives of the student cohort.

5.2 Teaching and Learning Committee

The Teaching and Learning Committee may include student representatives as standing invitees to provide student perspectives on:

- learning and teaching;
- assessment and feedback;
- student support services;
- learning resources;
- facilities and infrastructure; and
- student experience matters.

6. Student Consultation and Feedback Mechanisms

OneGlobe is committed to obtaining and considering student feedback as part of its quality assurance and continuous improvement framework.

Student feedback may be obtained through:

- student representation on the Academic Board;
- participation in Teaching and Learning Committee discussions where invited;
- student satisfaction surveys;
- subject and course evaluations;
- student consultation forums;
- complaints and appeals processes;
- direct feedback to academic and professional staff; and
- other approved student engagement activities.

Student feedback may be considered by:

- Teaching and Learning Committee;
- Academic Board;
- Senior Management Team; and



- Board of Directors,

where relevant to their responsibilities.

Feedback themes, actions and outcomes may be reported through OneGlobe's governance and quality assurance reporting processes and considered as part of course monitoring, student experience monitoring and institutional continuous improvement activities.

The Academic Board will receive periodic reports regarding significant student feedback themes, actions taken in response to student feedback and outcomes arising from continuous improvement activities.

Student feedback and actions arising from consultation activities are monitored through OneGlobe's quality assurance and continuous improvement processes and may inform policy development, student support initiatives, learning and teaching improvements and institutional planning activities.

7. Election Process

7.1 Eligibility

All currently enrolled students in good standing are eligible to:

- nominate for election; and
- vote in student elections.

7.2 Election Administration

The Student Services Manager is responsible for coordinating student elections.

7.3 Election Process

The election process will:

- be fair and transparent;
- provide all eligible students with an opportunity to nominate;
- provide all eligible students with an opportunity to vote;
- be conducted electronically or through other approved methods;
- be documented appropriately; and
- be conducted in a manner that promotes broad student participation.

7.4 Appointment

The candidate receiving the highest number of votes will be appointed as the student representative member of the Academic Board.



The appointment outcome will be formally recorded and retained in accordance with the Records Management Policy.

Where additional student consultation representatives are required for Institute committees, consultation activities or quality assurance initiatives, appointments may be made by the Dean following consultation with the Chair of Academic Board.

8. Responsibilities

8.1 Board of Directors

The Board of Directors is responsible for:

- ensuring effective mechanisms exist for student participation in governance;
- considering student perspectives in institutional oversight activities; and
- monitoring the effectiveness of student engagement arrangements.

8.2 Academic Board

The Academic Board is responsible for:

- considering matters raised by student representatives;
- monitoring student feedback, student experience outcomes and matters relevant to academic quality;
- overseeing actions arising from student feedback; and
- supporting continuous improvement of the student experience.

8.3 Dean

The Dean is responsible for:

- supporting student participation in governance;
- receiving and considering student feedback and recommendations arising from consultation activities;
- ensuring relevant matters are referred to appropriate governance bodies; and
- monitoring actions arising from student feedback.

8.4 Student Services Manager

The Student Services Manager is responsible for:

- maintaining records of student representative elections and student consultation activities;
- reporting significant student feedback themes to the Dean and Academic Board;
- supporting implementation of actions arising from student feedback;
- facilitating student consultation activities; and
- promoting student participation in governance and quality assurance activities.

9. Definitions

Student Representative – A student elected or appointed to represent the interests and views of students within OneGlobe governance and consultation processes.

Student Voice – The views, feedback and perspectives of students relating to their educational experience and student life.

Student Engagement – Activities through which students participate in governance, consultation, quality assurance and continuous improvement processes.

10. Related Documents

- Governance Framework
- Academic Board Charter
- Teaching and Learning Committee Terms of Reference
- Quality Assurance Framework
- Student Feedback Policy
- Student Grievance and Appeals Policy
- Records Management Policy
- Student Code of Conduct

11. Related Legislation and Standards

- Tertiary Education Quality and Standards Agency Act 2011
- Higher Education Standards Framework (Threshold Standards) 2021
- Education Services for Overseas Students Act 2000
- National Code of Practice for Providers of Education and Training to Overseas Students 2018
- Privacy Act 1988

12. Review

This Policy will be reviewed every three years or earlier if required by the Academic Board or Board of Directors.

13. Version Control

Version	Summary of Changes	Approval Date	Review Date
1.0	Document Established	Board of Directors: 10 Jun 2026	Jul 2029